



**Carnegie Public Library of Steuben County
Board of Trustees
Minutes of the Jan. 12, 2026, Meeting**

President Gentry called meeting to order at 4:00 p.m. Board members in attendance were Haley Billow, Laurie Gentry, Gay Kirkton, Jeanine Samuelson, Bert Schulz, and Sue Shollenberger. Also attending was Director Sonya Dorris.

Minutes of Previous Meeting

Gay Kirkton offered, Jeanine Samuelson seconded, a motion to approve the minutes from the December meeting. The motion carried.

Appropriations and Financial Reports

Sonya Dorris presented the December appropriation and financial reports (copies attached).

Budget Status: Monthly spending was \$70,606. For the year expenditures were \$69,410 less than revenues.

Following a discussion, Haley Billow moved to accept the reports, with Gay Kirkton seconding the motion, which was approved.

Old Business

New Business

- A. The board acting as the Finance Committee reviewed current investments. There are no current investments.
- B. The fee for non-resident cards in 2025 was \$64.00. Jeanine Samuelson moved to keep the fee the same for 2026. Sue Shollenberger seconded the motion and it was approved.
- C. Director Dorris presented a resolution (attached) to pay bills with prior approval. Gay Kirkton moved to approve the resolution, Haley Billow seconded the motion. The resolution was approved.
- D. Director Dorris presented a resolution for official electronic records (attached). Bert Schulz moved to approve the resolution, Haley Billow seconded the motion. The resolution was approved.
- E. After some discussion a slate of officers for 2026 was presented.

President: Laurie Gentry

Vice President: Haley Billow

Secretary: Gay Kirkton

Treasurer: Sue Shollenberger

Gay Kirkton moved to accept the slate of officers, Jeanine Samuelson seconded the motion, and the slate was approved.

Public Comments: None

Director's Report

Staff news: A circulation desk staff member will be taking a medical leave. We hired Sarah Stevens for 8 hours a week and 1 Saturday a month. She will also be able to cover staff time off at the circulation desk and in children's. She is also interested in helping to start more book clubs.

I have been analyzing our digital circulation from 2025. We are going to shift some of funds earmarked for Libby audiobooks to Hoopla.

Gay Kirkton moved to accept the report. Jeanine Samuelson offered a second, and the motion passed. Burt Shulz moved to adjourn the meeting with Sue Shollenberger offering a second, the motion carried.