



Carnegie Public Library of Steuben County
Board of Trustees
Minutes of the May 12, 2025, Meeting

President Gentry called the meeting to order at 4:00 p.m. Board members in attendance were Laurie Gentry, Jeanine Samuelson, Gay Kirkton, Sue Shollenberger, and Bert Schulz. Also attending was Director Sonya Dorris.

Minutes of Previous Meeting

Jeanine Samuelson offered, and Sue Shollenberger seconded, a motion to approve the minutes from the April meeting. The motion carried.

Appropriations and Financial Reports

Sonya Dorris presented the April appropriation and financial reports (copies attached). Following a discussion, Gay Kirkton moved to accept the reports, with Jeanine Samuelson seconding the motion, which was approved.

Old Business

- A. The board tabled a discussion of adding secure doors to the Reference Department to the June meeting. One company is waiting for pricing from suppliers. Director Dorris was asked to seek more proposals.
- B. The Board discussed the role of the treasurer in the Library Bylaws. After some discussion, the matter was tabled to the June meeting.

New Business

- A. Sonya Dorris reviewed the property tax and local income tax reforms that passed the legislative session and the impact on the library budget. More information will be available as we move through the 2026 budget process and Indiana State Library budget webinars.
- B. Sonya Dorris will send a survey to board members for the director evaluation. The results will be reviewed in executive session before the June 9 meeting.

Director's Report

Dave is replacing the ground level windows on the south side of the building. They are 36 years old, and a couple have rotted. We'll need to replace the second-floor windows at some point as well. He is also replacing light fixtures with LED as the bulbs and ballasts become unavailable.

Elizabeth has been visiting each of the elementary schools and hosting class visits. We're expecting more participation than usual in the Summer Reading Program.

Gay Kirkton moved to accept the report, Jeanine Samuelson offered and second, and the motion passed.

Gay Kirkton moved to adjourn the meeting with Bert Schulz offering a second, the motion carried.