



**Carnegie Public Library of Steuben County
Board of Trustees
Minutes of the March 10, 2025, Meeting**

Vice-President Billow called the meeting to order at 4:00 p.m. Board members in attendance were Haley Billow, Travis Heavin, Jeanine Samuelson, Gay Kirkton, Sue Shollenberger, and Bert Schulz. Also attending was Director Sonya Dorris.

Minutes of Previous Meeting

Travis Heavin offered, and Gay Kirkton seconded, a motion to approve the minutes. The motion carried.

Appropriations and Financial Reports

Sonya Dorris presented the February appropriation and financial reports (copies attached). Following a discussion, Jeanine Samuelson moved to accept the reports, with Sue Shollenberger seconding the motion, which was approved.

Old Business

- A. The board tabled a discussion of adding secure doors to the Reference Department to the April meeting.

New Business

- A. The Board reviewed the Library Bylaws. After some discussion, the Board tabled further action to the April meeting to gather more information about which areas of the policy are stipulated by statute.

- B. The Board reviewed the Borrowing policy. There was some discussion of the fine-free policy and the basis for it. There are no changes to the current policy.

Director's Report

Elizabeth is busy planning the Summer Reading Program with help from Isabel and Aiyanna. She has contracts with several program providers and is in communication with others.

Travis Heavin moved to accept the report, Jeanine Samuelson offered and second, and the motion passed.

Haley Billow moved to adjourn the meeting with Gay Kirkton offering a second, the motion carried.