



CARNEGIE PUBLIC LIBRARY OF STEUBEN COUNTY
BOARD OF TRUSTEES
Minutes of November 13, 2023, Meeting

President Travis Heavin called the November board meeting to order at 4:05 p.m. Board members present were Gay Kirkton, Dave Olson, Sue Shollenberger, Jeanine Samuelson and Laurie Gentry. Gayle Camp absent. There were no representatives from the media or the public.

President Heavin asked if the trustees had read the minutes of the October board meeting. Jeanine Samuelson moved and Laurie Gentry seconded to approve the minutes. The motion passed unanimously.

Appropriation and Financial Reports

Sonya Dorris presented the appropriation and financial reports (copies attached). Following a discussion, Dave Olson moved and Jeanine Samuelson seconded to approve the appropriation and financial reports. The motion carried.

Old Business

- a. There was no old business.

New Business

- a. Director Dorris presented the Holiday Hours.
- b. Director Dorris reviewed the Personnel Policy (copies attached). She will update the language in the Personnel Policy and present again at the December board meeting.

Public Comments

There were no public comments.

Director's Report

Director Dorris presented the Director's Report.

Transits between Evergreen Indiana libraries has been disrupted since July. The 5-year contract with the State Library was rebid and a new vendor took over on July 1. They were unable to manage the volume of materials. The State Library cancelled the contract and went back to the original vendor. Things are still not back to normal but we are seeing improvements.

We received a nice donation of children's books from The Ability Center in Sylvania, Ohio. They are books created by, for, and about people with disabilities. These books are geared toward K-3rd grade. They hope to add books for other age groups in the future.

We had the annual gingerbread house decorating party on Saturday. Always a popular program. Elizabeth has the Christmas party planned and will have Santa coming to that and to story times close to Christmas.

Gay Kirkton moved and Sue Shollenberger seconded the motion to approve the Director's Report. The motion carried.

As there was no further business, Jeanine Samuelson moved and Laurie Gentry seconded to adjourn the meeting. The motion carried.