



CARNEGIE PUBLIC LIBRARY OF STEUBEN COUNTY
BOARD OF TRUSTEES
Minutes of March 11, 2024, Meeting

President Gay Kirkton called the March board meeting to order at 4:05 p.m. The February meeting was cancelled. Board members present were Sue Shollenberger, Jeanine Samuelson, Gayle Camp, Travis Heavin, Dave Olson and Laurie Gentry. There were no representatives from the media or the public.

President Kirkton asked if the trustees had read the minutes of the January board meeting. Travis Heavin moved and Gayle Camp seconded to approve the minutes. The motion passed unanimously.

Appropriation and Financial Reports

Sonya Dorris presented the appropriation and financial reports (copies attached). Following a discussion, Dave Olson moved and Jeanine Samuelson seconded to approve the appropriation and financial reports. The motion carried.

Old Business

- a. Following a discussion about the purchase of an electronic sign, the board tentatively agreed to pursue outside funding sources for a 3' x 8' 10mm sign. This will require seeking variances. Dave Olson moved and Travis Heavin seconded to have Director Dorris pursue additional quotes for the sign. The motion carried.

New Business

- a. Director Dorris presented the 2023 Statistics.
- b. Staff goals will be presented at the April board meeting.
- c. After a discussion regarding the April 8 eclipse, Dave Olson moved and Laurie Gentry seconded to postpone the April board meeting until April 15. The motion carried.
- d. Director Dorris announced that she became a Notary offering services to the community. Dave Olson moved and Laurie Gentry seconded the motion to set the fee at \$5.00. The motion carried.

Public Comments

There were no public comments.

Director's Report

Director Dorris presented the Director's Report.

The Won Door technician came and replaced batteries and serviced the doors. The library is now on an annual maintenance plan with them.

We are going to subscribe to an Ebsco product called Library Aware which will be a one-stop shop for all our marketing pieces, including social media, flyers, print and email newsletters, and book promotion on the website. It's \$1,500 a year and will replace several subscriptions for graphic design and stock photos. There will be some redesign of the website to take advantage of the book promotion options. It will be connected directly to our catalog.

We have a new book club starting on Thursday evening, to go with the two we already have that meeting on Tuesday afternoon and Friday morning.

The Celtic Knot folk band will be here Thursday evening.

The legislative session has ended without change to public library laws. The ILF advocacy committee is doing a statewide poll to gauge whether audit costs are a problem that should be brought to the legislature.

Gayle Camp moved and Laurie Gentry seconded to approve the Director's Report. The motion carried.

Regarding the selection of library board officers, the board decided to have Director Dorris see how other libraries chose their officers and report back at the April meeting. Jeanine Samuelson moved and Travis Heavin seconded to adjourn the meeting. The motion carried.